

# Occupational Safety & Health Program Checklist

	OK	NOT OK	Recommended Action
<b>COMPANY SAFETY POLICY</b>			
Written, communicated, posted, reviewed.			
Understood by everyone.			
Specifies responsibility.			
Establishes accountability.			
Sets company goals.			
<b>MANAGEMENT LEADERSHIP</b>			
Budget.			
Information.			
Personnel.			
Expertise.			
Means to hold employees accountable.			
Periodic program review.			
<b>HEALTH &amp; SAFETY LEGISLATION</b>			
<b>Front Line Managers/Supervisors</b>			
Trained in OH&S.			
Understand their duties.			
Held accountable for OH&S.			
<b>Employees</b>			
Trained in Safe Work Procedures.			
Understand their duties.			
Aware of their rights.			

