



Canadian Society of Safety Engineering



Regional NAOSH Week Fund Guidelines

The goal of North American Occupational Safety & Health (NAOSH) Week is to focus the attention of employers, employees, the general public and all partners in occupational safety and health on the importance of preventing injury and illness in the workplace, at home and in the community.

NAOSH Week presents an excellent opportunity to focus, reinforce and strengthen commitment to occupational safety and health.

Through NAOSH Week, we strive to:

- ◆ Increase understanding of the benefits of investment in occupational health and safety.
- ◆ Raise awareness of the role and contribution of safety and health professionals.
- ◆ Reduce workplace injuries and illness by encouraging new health and safety activities and interest in NAOSH Week.

The CSSE's Canadian NAOSH Week Committee has established a Regional NAOSH Week Fund to support Regional Partners planning NAOSH Week activities in support of Occupational Health and Safety.

The CSSE's Canadian NAOSH Week Chairperson will accept applications for NAOSH Week activity funding from Regional Representatives or Regional Committees under the following circumstances:

Requests must be made in writing using the attached Application Form and submitted via electronic means **no later than 5:00 pm ET March 2, 2012** to your Regional Representative on the Canadian NAOSH Week Committee, indicating the following:

- Name of Applicant (Individual/Organization/Chapter/Regional Committee)
 - Description of activity
 - Rationale for the funding request
 - Expected outcomes in terms of promoting OHS awareness
 - Budget for the activity including expenses and revenues, amount requested from Fund, other sources of funding already confirmed, etc
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- Requests for funding will not be considered unless they are submitted using the attached Application Form.
 - The Canadian NAOSH Week Committee Chair and Vice-Chair will review submissions and decide on which requests to fund. The decision of the Chair and Vice-Chair is final. Those Regional Representatives or Regional Committees whose requests have been approved will be notified by the end of March 2012.
 - Maximum funding amount per Region is 16.6% of the budgeted amount in the Fund. For 2012, \$1,666.66 per Region is available from the Fund.
 - A maximum of 50% of the activity's funding can come from the Fund.
 - The five Regions include: BC/YK, AB/NWT/NU, SK/MB, ON/QC, and Atlantic.
 - A sixth of the funding will automatically be provided to the Canadian NAOSH Week Launch Planning Committee.

Updated for 2012 distribution: January 26, 2012

NAOSH Week 2012

May 6 – 12

Safety & Health: A Commitment for Life! Making it Work!



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Regional NAOSH Week Fund 2012 Application Form

APPLICANT	
Name (Individual/Organization/Chapter/Regional Committee)	
Mailing Address	
City, Province, Postal Code	Telephone
Email	Fax

*ACTIVITY
Brief Description of Activity
Rationale for Funding Request
Expected Outcomes in Promoting OHS Awareness

*BUDGET	
Projected Revenue	
Projected Expenses	
Other sources of funding support	
Amount of Funding Already Secured	Amount Requested

**If you require additional space, please attach one additional sheet of information.*

Signature of Applicant

Date

Submit completed request, using this Application Form, via electronic means no later than **5:00 pm ET March 2, 2012** to your Regional Representative on the Canadian NAOSH Week Committee. Please refer to next page for contact information.

Canadian NAOSH Week Committee 2012

Regional Representatives

Region	Representative	Email
BC/Yukon	Tanya Steele	tsteele@erplus.com
AB/NWT/NT	Rodney Schmidt	rodschmidt2003@yahoo.com
MB/SK	Jeff Bencharski	jbencharski@hydro.mb.ca
ON/QC	Maina Levin	mlevin@centennialcollege.ca
Atlantic	Mary-Lee Dawson	safetyresources@rogers.com